

Campus Safety Committee Meeting Minutes

Members

A checked box indicates member was present at today's meeting.

Employee Represented

- ☒ Nellie Bass (NB), Center for Student Health & Counseling
- ☒ Paul Boevers (PB), Transportation & Parking Services
- ☐ Deanna Britton (DB), College of Liberal Arts & Sciences
- ☒ Benjamin Crall (BC), College of Engineering & Computer Science
- ☒ Josh Hancock (JHa), PSU Library
- ☒ Erica Hunsberger (EH), Environmental Health & Safety
- ☒ Michael Jantzen (MJ), Office of Information Technology
- ☒ Alyssa Koida (AK), Global Engagement & Innovation
- ☒ Joe Potter (JP), Facilities & Property Management
- ☐ Clare Quinn (CQ), College of Liberal Arts & Sciences
- ☐ Jeffrey Smith (JS), Diversity & Multicultural Student Services
- ☐ Solomon Weisbard (SW), School of Music & Theater

Meeting Call to Order

Date: 7/8/2026

Time: 1:00pm

Quorum Met: Y

Approval of Meeting Minutes from Previous Meeting (Vote)

A checked box indicates the outcome of committee vote.

- Minutes approved as is
- Minutes approved with minor corrections
- Minutes not approved – corrections required
- Minutes not approved – quorum not met

Employer Represented

- ☒ Todd Bauch (TB), Campus Recreation
- ☒ Erin Burns (EB), Helen Gordon Child Development Center
- ☐ Maddie Franke (MF), University Housing & Residence Life
- ☒ Josh Hendricks (JHe), Campus Public Safety Office
- ☒ Marcos Ordaz (MO), School of Business
- ☒ Jeffrey Rook (JR), Environmental Health & Safety
- ☒ Lisa Sablan (LS), Research & Graduate Studies
- ☒ Melissa Scholl (MS), Human Resources
- ☒ Mercedes Youngston (MY), Conferences & Events

Alternate

- ☐ Ed Ivory (EI), College of Engineering & Computer Science

Ad Hoc

- ☒ Angel Antonucci (AA), Environmental Health & Safety
- ☒ Nikki Ludd (NL), Environmental Health & Safety

- ☐
- ☐
- ☒
- ☐

Announcements

Whom provided by, description, date of event or impact (if applicable)

- Michael Jantzen has been elected as the next Campus Safety Committee chairperson by unanimous vote, taking over from Clare Quinn.

Presentations / Discussions

Whom provided by, description, date of event or impact (if applicable)

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Accident / Injury Report – provided by Human Resources

Date of incident, location, description, committee recommendations, follow-up (if applicable)

Reportable Incidents

- 6/8/26, Bike Hub, Staff – I believe I was struck by a bike or scooter while walking on the sidewalk near the PSU Bikehub. I only heard second hand from the paramedic that a bike was involved.
- 6/1/26, SRTC 107, Grad Student Asst. – During the lab tool inventory and filling in missing items, the left shoulder felt pulled. It might be repeatedly taking down tool kits and placing them back on the shelf, which made the shoulder feel uncomfortable.
- 6/15/26, Blumel, Facilities Staff – Opening a 30 year old dumpster lid with the crank handle, it slipped out of my hand and spun around and hit the back of my hand.

Non-Reportable Incidents

- 6/14/26, SW Park Ave. / SW Mill St., Police Officer – I scraped my ring and pinky finger during a Use of Force with a custody on the concrete ground near the streetcar tracks in the park blocks.
- 6/4/26, Stott, Unknown – I was playing in faculty staff kickball tournament and I threw the ball and immediately felt pain in my wrist. I asked for ice and noticed wrist/hand was beginning to swell.
 - TB – There was an internal discussion whether or not the employee should submit a workplace injury report, as the incident did not technically occur during work. However, it's helpful to discuss these incidents to mitigate future events regardless.
 - JR – The employee can still submit a report. It will be sent to both EHS and HR, who will review whether or not the incident constitutes a workplace injury.
- 6/15/26, Stott, Facilities Staff – I pulled the muscle in my leg while disassembling the stage ramp for graduation.

Quarterly Inspection – provided by EHS staff

Date, locations inspected, findings, follow-up or resolutions needed (if applicable)

* [Inspection sheet \(blank copy\)](#) *

- An inspection of the 1st floor of Cramer Hall was conducted on Tuesday, 6/30/26 from 10:30-12:00pm.

- The most common findings were daisy-chained or improper use of extension cords and unsecured shelving.
- The basement, 2nd floor, and 3rd floor have not yet been inspected. The committee agrees that the following inspections should cover these areas to complete a full inspection of Cramer Hall.
 - These can be done in shorter, more frequent sessions so there won't be a long delay between inspections and to better accommodate member schedules.

Next building: Cramer Hall

Date & time: TBD

Quarter: Summer / Fall

Old Action Items and Safety Concerns

Date reported, description, whom it was assigned to, date and description of follow-up (if applicable)

- Discussion of bloodborne pathogen awareness, proper reporting procedures, and contacting the Work Control Center:
 - DB, CQ, and others suggest that there be some kind of campus-wide announcement, signage, training, etc. on proper sharps disposal procedures to reduce risk, as needles are frequently found throughout campus and many people are not aware of how to address these incidents. Students are particularly unaware of reporting procedures and the existence of the Work Control Center.
 - JR will contact FPM on how messaging can be pushed out more effectively to all parties across campus, and solutions to consistent issues like this. He will update the committee on this issue at the next meeting 7/8/2026.
 - **Update** – FPM releases an announcement via Currently twice a year. If the committee has any suggestions for additional outreach methods, please contact FPM.
 - CQ to MF – Does new student onboarding include information on safety procedures, including the process for sharps disposal?
 - MF – She is unaware of exactly what these emails contain and will discuss this at the next meeting of Residence Life. These resources should be easy to include in onboarding information if they are not already. She will update the committee at the **next meeting 8/12/2026**.
- Signage around campus indicates you can call the truncated 5-2FIX number on campus phones to quickly contact the WCC, but this may no longer be usable. JP will contact Telecom to see if this needs to be fixed and update the committee at the next meeting 7/8/2026.
 - **Update** – These truncated numbers no longer work, across all Portland State departments. FPM's Wade will be correcting these as he sees them on signage. If you see these numbers around campus or on the PSU website, submit a work order or try to contact the site owners/department.

Rounds / New Safety Concerns

Reported by, description, committee discussion, whether follow-up is needed

- EH / AA – Meeting minutes were not completed for the 6/10/26 CSC meeting. These will be completed and reviewed at the **next meeting, 8/12/26**.
- JH – Someone had been camping in the Millar Library emergency stairwell, as the security alarms had not been properly reinstated following the recent replacement of the elevators.
- NL – Multnomah County has announced the annual burn ban to reduce environmental hazards during wildfire season. This includes residential and business burns.
 - Be mindful of your activities, ensure outdoor water spigots are working, and trim excessive shrubs and plants. Oregon's wildfire seasons are beginning earlier and ending later; pay attention to statewide safety alerts.
- MO – An incident recently occurred at KMC where an individual entered an office suite and was rifling through occupants' belongings. When confronted, the suspect fled. CPSO was called and conducted a sweep. No belongings were stolen.
- JP – There are many construction and maintenance projects occurring around campus. Pay attention to impact reports and be mindful of your surroundings.
- PB – Prediction markets for wildfire risks are becoming popular; be aware of possible arson incidents.
- MY – One of the elevators in SMSU is out-of-order and several entrapments have occurred. Please take the stairs if you are able.
- EB – Several individuals have been attempting to enter and break the locks of HGCDC's PGE corral, next to the dumpsters. Additionally, people frequently camp around the playground area, leaving belongings behind. FPM has been routinely called to dispose of these belongings and secure the areas. There seems to be an uptick in these incidents around the property.
 - PGE and CPSO have been contacted and the corral will be receiving additional security measures and signage. The property already has security cameras, and EB requests that these receive more frequent monitoring.
 - As this corral belongs to PGE, improvements must be made in collaboration with them and PSU. FPM's Cary Morris can provide a PGE contact.
- LS – RMNC has also had several problematic entrants. Access to the building has been restricted, CPSO has been contacted, and the vice president of the department will be meeting with university leadership to discuss safety concerns.

- EH – The annual Wildfire Prevention training has been released and is required of all employees. Please take this training as soon as possible. Contact EHS if you have any questions or issues.
- JR –
 - Demolition has started for Blackstone Residence Hall. There will be significant activity on 10th Ave as debris is hauled away. Please stay out of the area when possible.
 - Asbestos abatement will be starting soon for Montgomery Residence Hall, with demolition following soon after.
 - The demolition and renovation of Fariborz Maseeh Hall's 2nd floor is beginning, with the project creating a new space for SHAC. Work will be ongoing for several months.
 - The ITECK building will be receiving a major renovation and expansion soon.
 - The Courts 2.0 skatepark construction project has begun, with completion expected this September.
 - The Art Building and Annex will be demolished soon, around the middle of Fall term.
 - The Art and Design building is nearing completion and general access will be permitted later this month. If you are not an occupant, please refrain from entering the building until it's officially opened.

New Action Items

Whom it was assigned to, description, expected date of follow-up

- EH / AA – Meeting minutes were not completed for the 6/10/26 CSC meeting in time for today's meeting. These should be reviewed at the **next meeting, 8/12/26**, along with July's minutes as per usual.

Meeting Adjourned

Time: 1:45pm

Next Meeting

Date: August 12, 2026

Time: 1:00pm

Location: Zoom